



## Instructions and Checklist

Applications for a military service academy nomination from Congresswoman Fletcher need to be submitted by Friday, November 1, 2024, by 5:00PM. Late applications will not be accepted.

### Required Materials

#### PART I

- Application for nomination:** Complete entire application form. Be sure to sign and date.
  - Please provide a recent photograph

#### PART II

- Recommendation Letters:** Please provide 3 letters of recommendation from people who know you personally. Letters should not be written by any relative.

#### PART III

- Resume:** Submit a one-page resume that includes extracurricular activities and employment history starting in 9th grade.

#### PART IV

- Essay:** Submit a one-page essay on the topic: *“What does military service mean to you personally?”*

#### PART V

- Materials from your school**
  - Official academic transcripts from all high schools and/or colleges attended
  - Standardized test scores (*ACT or SAT – may be included on your transcript*)

Please email, mail, or bring in your completed, signed, and dated application packet to Congresswoman Fletcher’s office. All materials MUST be received or postmarked by Friday, November 1, 2024.

Service Academy Nominations Coordinator at  
[fletcher.nominations@mail.house.gov](mailto:fletcher.nominations@mail.house.gov)

OR

Congresswoman Lizzie Fletcher  
Attn: Service Academy Nominations Coordinator  
3700 Buffalo Speedway  
Houston, Texas 77098

**Full Name (Last, First, Middle):** \_\_\_\_\_

**Permanent (Legal) Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Current Address, if different than above:** \_\_\_\_\_

\_\_\_\_\_

**Parents' Names:** \_\_\_\_\_

**High School last attended:** \_\_\_\_\_

**Current (or Final) GPA:** \_\_\_\_\_ **Scale:** \_\_\_\_\_

**Class rank:** \_\_\_\_\_ **Expected (or Final) date of graduation:** \_\_\_\_\_

**Test Scores:** *Please provide official copies of your ACT or SAT test results or be sure they are included on your official transcript.*

Have you submitted (or are you planning to submit) an application to any other nominating source, such as a U.S. Senator or the Vice President, etc.?

YES

NO

If so, to which office did you apply?

\_\_\_\_\_

If you have already graduated from high school, please answer the following questions.

1. Are you currently attending college, university, or a military prep school?

YES

NO

If yes, provide the name of your current educational institution:

\_\_\_\_\_

2. Since your graduation from high school, how have your experiences helped prepare you for admission to a service academy?

## Academy Preferences

Please rank the academies below with #1 being your first choice for a nomination. Rank only those to which you have already applied and to which you will accept a nomination. You will not be given a nomination without an open candidate file at the academy(ies) and it is **your responsibility** to ensure that you meet academy deadlines for application.

**1. Choose first choice from drop down box - required:**

**2. Choose second choice from drop down box – optional:**

**3. Choose third choice from drop down box – optional:**

**4. Choose fourth choice from drop down box – optional:**

## Alternate Plans

Please answer the following question: If you do not receive an appointment to an academy, what are your alternate educational plans?

## Eligibility & Signature

*I hereby declare that I am a United States Citizen and a legal resident of Texas's Seventh Congressional District. I will be at least 17 years of age but not more than 23 years of age by July 1 of the year I enter the academy. I am unmarried, not pregnant, and without legal obligation to support dependents.*

*I understand that submission of the requested information constitutes authorization for review of this information by Congresswoman Lizzie Fletcher, her staff, her Service Academy Nomination Committee, the academy admissions office(s), and the media.*

*I understand that in addition to this completed written application, I am also required to submit the items on the application checklist in order to be considered. I further understand that Congresswoman Fletcher's Office must be in receipt of all application materials no later than 5:00 p.m., Friday, November 1, 2024.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**After your completed application is received, you will be notified in writing and by phone of your interview date and time. We will make every effort to accommodate your schedule or any special requests. If you have any questions, please contact Congresswoman Fletcher's office at 713-353-8680.**